Grantor Group
A World of Possibilities

Donor budgeting and reporting

FINANCE SUPPORT FOR NGOS

Reports donors trust.

Proposal budgets, budget monitoring and donor financial reports for NGOs, on request.

THREE SERVICES

1	Budget
2	Monitor
3	Report

Why Grantor

Win the grant. Then account for every cent.

We support NGOs with proposal budgets, budget monitoring and donor reports, drawing on nine years of finance work inside international NGOs.

WHO IT'S FOR

1	National and international NGOs
2	Teams preparing a funding proposal
3	Projects with a donor report or audit due

HOW IT WORKS

1	You tell us the donor, the deadline and the need
2	We work with your team and your data
3	You receive documents ready to submit

Request support

Tell us about your next deadline.

Service	Budgeting, monitoring and donor reporting
Format	On request, for NGOs
Donors	EU/ECHO, USAID, UN agencies, SIDA, NORAD, GAC and others
Price	Tailored proposal

CONTACT

TEL +258 84 120 1156

EMAIL simoques@grantor.co.mz

WEB www.grantor.co.mz

ADDRESS Av. Albert Lithuli 950, Alto Maé, Maputo

Grantor Group
A World of Possibilities

Before the grant

Budget

Proposal budgets that follow the donor's template and rules, and that your team can deliver.

WHAT'S INCLUDED

1	Proposal budgets in the donor's template
2	Budget narratives and notes
3	Cost allocation across projects and donors
4	Staff, office and overhead costing
5	Budget revisions and realignments
6	Annual organisational budgets

THE RESULT

A budget the donor can approve and your team can deliver.

During the project

Monitor

Monthly budget monitoring, so overspends and underspends are seen early, not at the audit.

WHAT'S INCLUDED

1	Monthly budget vs. actuals (BvA)
2	Variance analysis and forecasts
3	Spending plans and burn rates
4	Dashboards in Excel and Power BI
5	Coding checks by project and donor
6	Briefings for programme managers

THE RESULT

No surprises between the budget and the spending.

At reporting time

Report

Donor financial reports that are accurate, reconciled to your accounts and on time.

WHAT'S INCLUDED

1	Interim and final financial reports
2	Reconciliation of reports to the ledger
3	Supporting schedules and annexes
4	Preparation for donor audits
5	Project close-out and final accounts
6	Office and programme closure support

THE RESULT

Reports ready for donor review and audit.

Tell us about your next deadline

+258 84 120 1156 simoques@grantor.co.mz www.grantor.co.mz